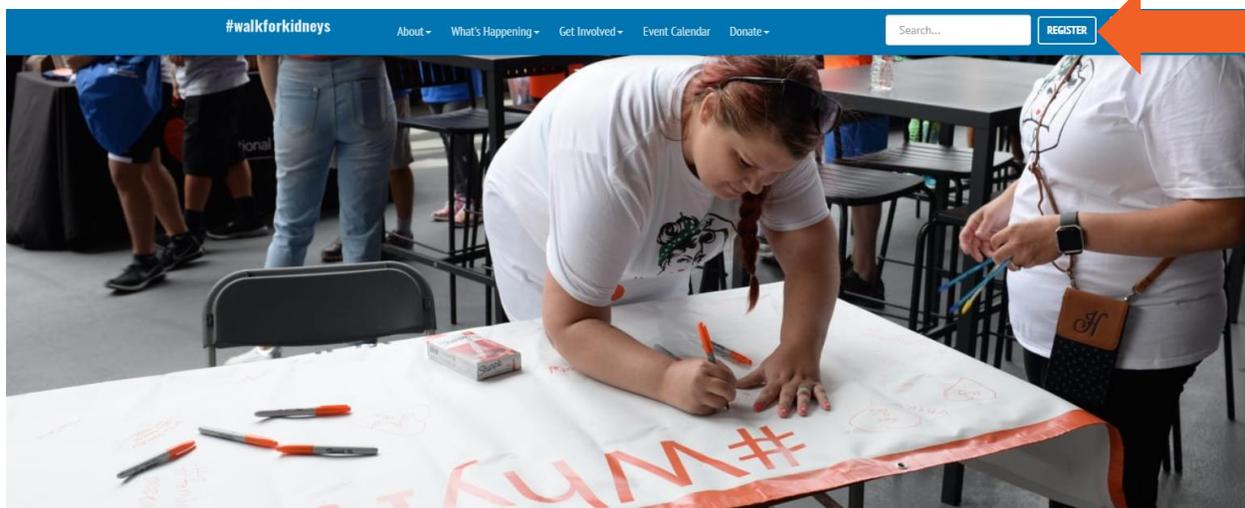# How to Create a Team

Welcome to the Walk for Kidneys!

The directions below are for Team Captains who want to create a team. Email walk@nkfi.org with any questions or concerns.

Step 1: To create a team, click the Walk for Kidneys URL:
https://p2p.onecause.com/walkforkidneys26 On the home page, click "Register" on the top right.
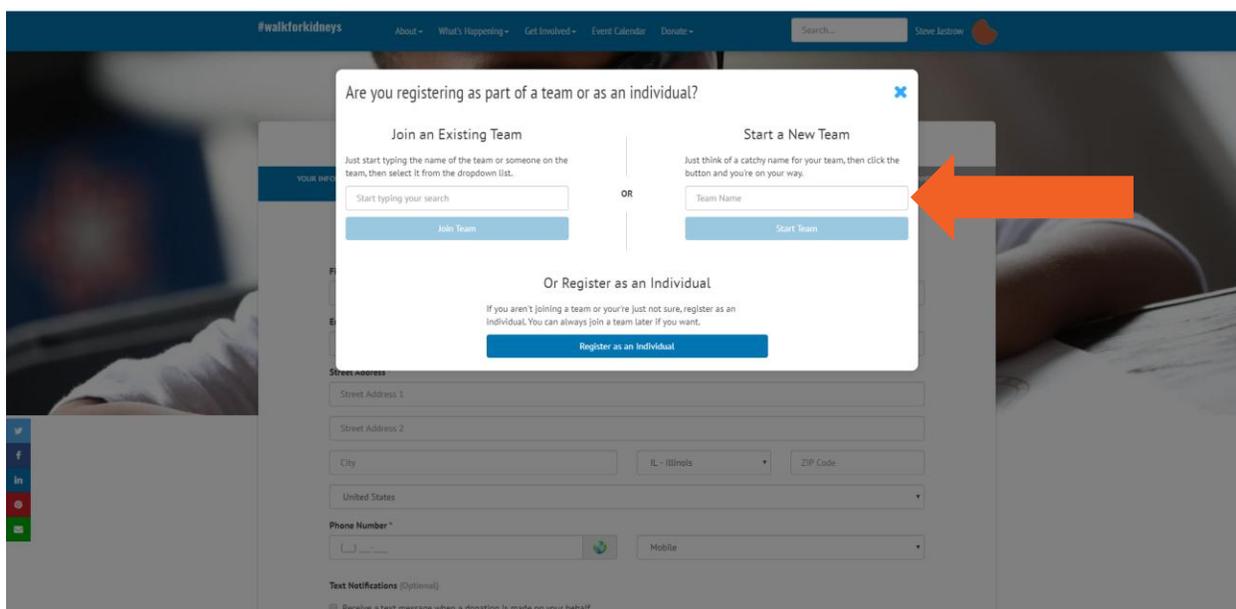

Step 2: Click "Sign Up Using Email".
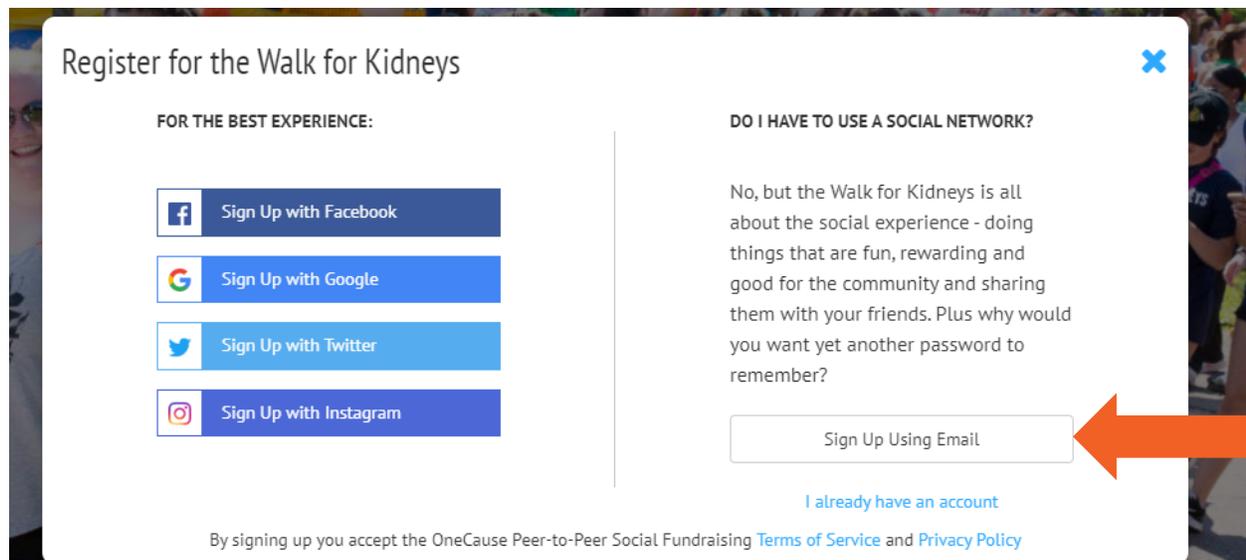
Step 3: Enter your name, email and password. Click "Sign Me Up".
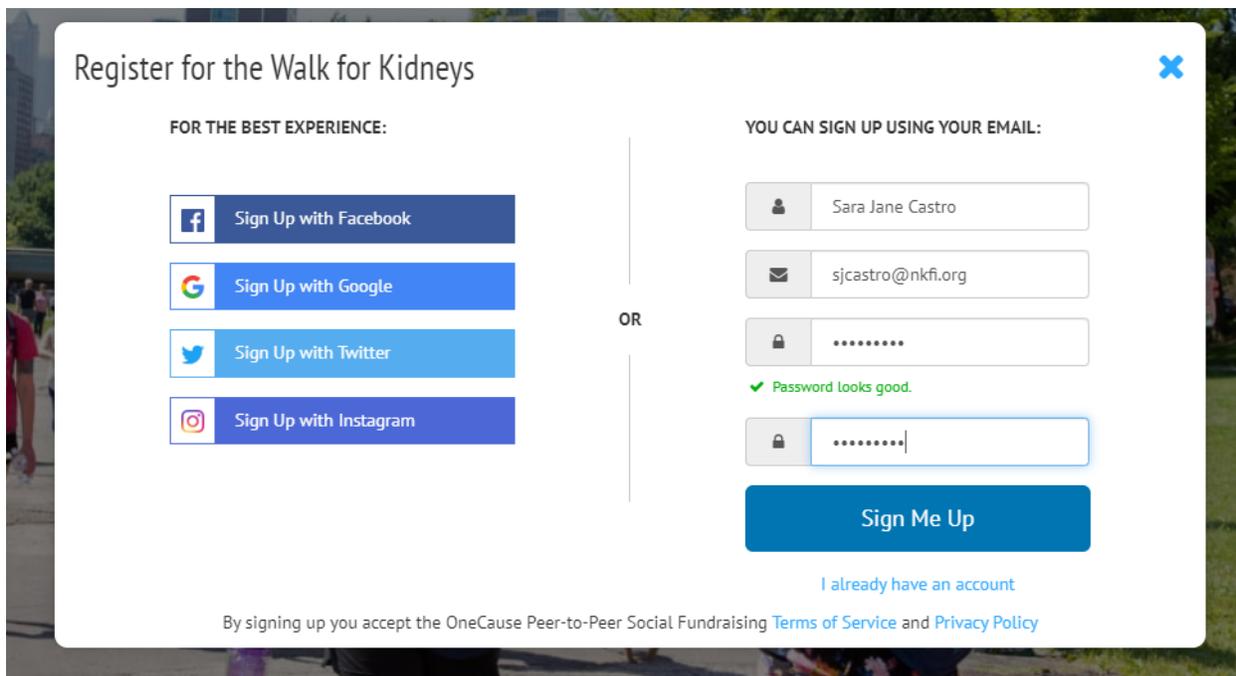
Step 4: In the pop-up window, under "Start a New Team", enter your team name. Click "Start Team".

Step 5: Enter your personal information. Click "Next" in the bottom right corner.

First, let's make sure we have all your information correct.

First Name *

Sara Jane

Last Name *

Castro

Email Address *

sjcastro@nkfi.org

Street Address *

Street Address 1

Street Address 2

City

IL - Illinois ▾

ZIP Code

United States ▾

Phone Number *

(__) ___-____   🌐

Mobile ▾

Text Notifications (Optional)

☐ Receive a text message when a donation is made on your behalf.

Do you want to join Team NKFI ?

◉ Yes, add me to the roster for Team NKFI.

○ Not at this time. I may want to form my own team or join another team.

What's the one or two sentences that sums up why you're doing this? (Optional)

Short headline - you can always add or change this later if you want.

140 characters remaining

Step 6: Select your registration type, T-shirt size and accept the Walk for Kidneys waiver. Click "Next".

Registration Options

◉ **Adult Registration**   No Charge ✔

○ **Under 18 Registration**   No Charge

○ **Virtual Walker-Fundraise only**   No Charge
If you can't make it out to the event, then register as a fundraiser! You can create your own page or join a team and show your support.

ADULT REGISTRATION

We need a few more details for your registration

T-shirt size? *

▾

T-shirts will be awarded to those raising $100 or more.

Step 7: If you'd like to register on behalf of a friend or family member, click "Add a Registration" and follow the same process as above. If not, select "Next".

Register Friends or Family Members

Your Registration *

Sara Jane Castro	Adult Registration
T-shirt size?	Adult Medium
Company Name	N/A

Additional Registrations (Optional)

You can register friends or family members as well. Please note that if you do not provide an email address, your friend will not be able to fundraise or earn challenge points and will need to rely on you to receive updates regarding the event.

ADD A REGISTRATION

PREVIOUS   **NEXT**

Step 8: Click "Finish" to complete your registration.

Confirm Your Registration and Submit

Sara Jane Castro	Adult Registration
T-shirt size?	Adult Medium
Company Name	N/A

PREVIOUS   **FINISH**

Step 9: Registration complete! Click "Registration Complete – Set Up Your Profile" to customize your team and personal pages. Add photos, invite participants, write your story, share on social media and more!

REGISTRATION COMPLETE FOR THE WALK FOR KIDNEYS

Click here for a printable version of this page. You will receive an email from walk@nkfi.org to confirm your registration.

Sara Jane Castro	Adult Registration
T-shirt size?	Adult Medium

About National Kidney Foundation of Illinois

EIN Number: 36-6009226
Mailing Address: 215 W. Illinois Street Suite 1C
Chicago, IL 60654 USA

The National Kidney Foundation of Illinois improves the health and well-being of people at risk for or affected by kidney disease through prevention, education and empowerment.

The NKFI is a lifeline for all people affected by kidney disease. As pioneers of scientific research and innovation, the NKFI focuses on the whole patient through the lens of kidney health. Relentless in our work, we improve lives through action, education and accelerating change.

For more information about National Kidney Foundation of Illinois, visit their website - nkfi.org.

Follow National Kidney Foundation of Illinois on Twitter - @NKFIllinois.

You are all set to participate in the Walk for Kidneys.

The next step is to set up your fundraising page. Click the button below to get started.

REGISTRATION COMPLETE - SET UP YOUR PAGE

MANAGE YOUR TEAM PAGE

To manage your team page, click "Manage Your Team" on the left menu.

Edit Your Team Page: Give your page a personal touch by adding photos, updating your fundraising goal and writing a page message. Click "Save".

EDIT YOUR TEAM PAGE   GROW YOUR TEAM   EMAIL YOUR TEAMMATES   NOTIFICATIONS   SETTINGS

> We recommend customizing your team message and adding a team photo to make this page your own.

How should your team name appear for this event? *

Team Bean

What is your team's fundraising goal? *

$ 2000

☐ Not Fundraising this time around

Add a personal message to your team page (Optional)

B I ≔ ≔ C ⟳ ⊘ ≡ ≡ ≡ ≡ ≡ </> 🔗

Short message to appear in team card (Optional)

Try something short and punchy that will make people want to visit your team page.

Add a photo of your team (Optional)

Drag a file to the landing area to change your team photo or ...

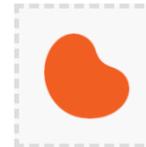Browse your computer

Walk for Kidneys
Chicago 2020

Team photos ideally should be at least 600px wide and landscape orientation rather than portrait for the best presentation on your page.

Is this a Company, School or Club Team? You can add your logo in addition to a team photo. (Optional)

Drag a file to the landing area to change your team logo or ...

Browse your computer

Team Logos should be .png files with a transparent background. The logo will be displayed in the team leaderboards.

Cancel   Save

Grow Your Team: Invite friends and family to join your team via email, text or social media.

EDIT YOUR TEAM PAGE   **GROW YOUR TEAM**   EMAIL YOUR TEAMMATES   NOTIFICATIONS   SETTINGS

Invite friends to join Team Bean using our tools; we'll help you compose the message and send it out using email, Facebook and Twitter.

✉ Invite using Email

▯ Invite using Text

f Invite on Facebook

🐦 Invite on Twitter

Email Your Teammates: Send direct emails to specific members of your team.

EDIT YOUR TEAM PAGE   GROW YOUR TEAM   **EMAIL YOUR TEAMMATES**   NOTIFICATIONS   SETTINGS

☐ **ALL TEAM MEMBERS**   ▼

☐ 🟠 Sara Jane Castro ★   Joined Feb 13, 2020
                                                    Raised $0 with a goal of $500

★ Team leader and primary contact for Team Bean.   Email Selected Team Members
   Click here to remove yourself as a team leader.

MANAGE YOUR PERSONAL PAGE

Set up your Page: Change your display name, fundraising goal and add personal message to your personal fundraising page.

Add Photos or Video: Click "Add Photos or Videos" on the left menu. Click on the appropriate upload option to really personalize your page with photos and videos! You can share memes and cute cartoons to your page but make sure your profile picture is a nice shot of you!
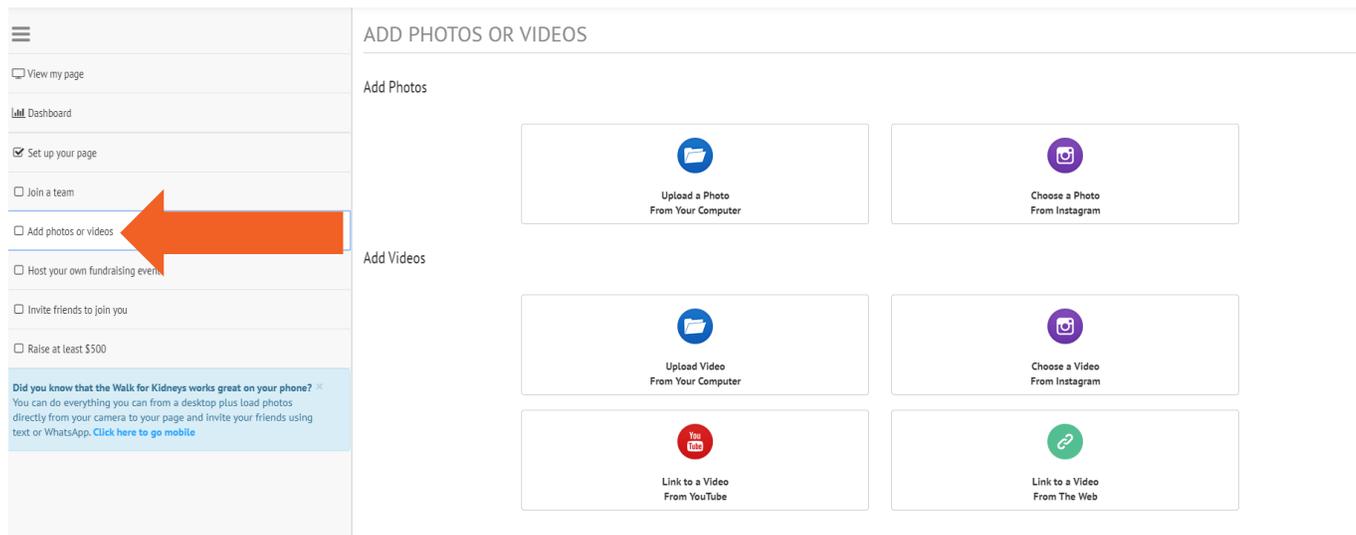
Host your own Fundraiser: Click "Host your own Fundraiser" to host your own fundraising event of any kind to raise funds towards your goal! You can choose from one of the event ideas provided or use your imagination and do something else! All funds raised through your event page will roll up to your fundraising total on your participant page and, if you are on a team, to your team's page as well.

Complete the appropriate details for your event and click "Save" in the bottom right corner.
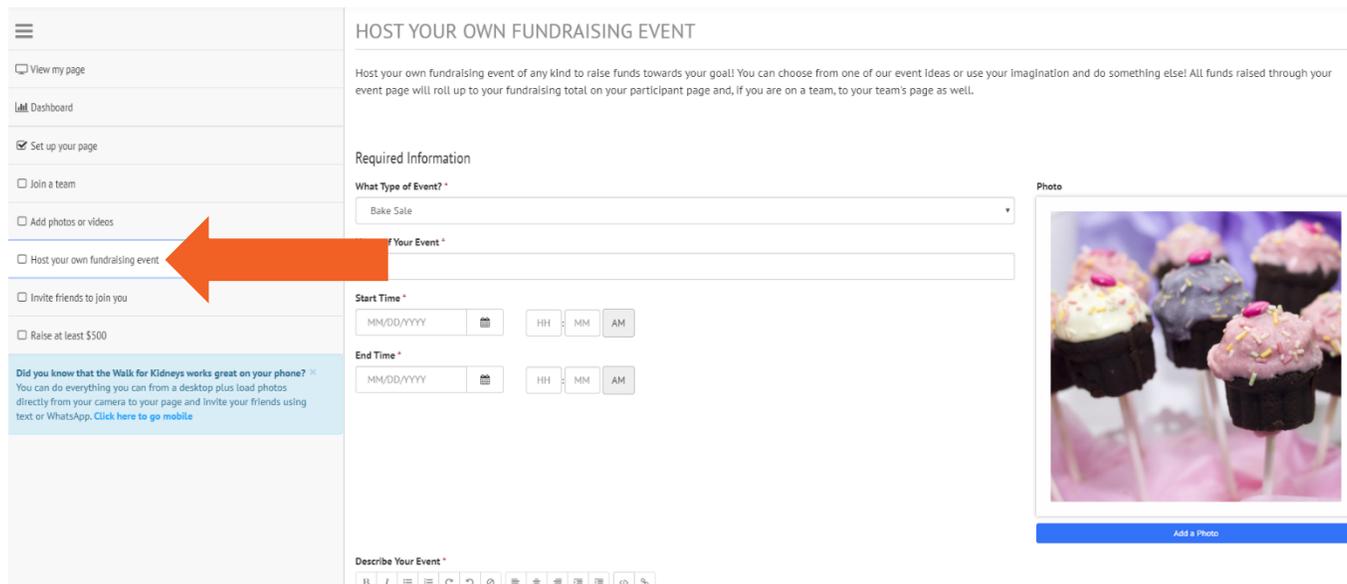
Spread the Word: Click "Invite Friends to Join You" Invite friends and family to join your team, email supporters about why you're walking and fundraising, share to social media, track your fundraising progress and more. Start fundraising and recruiting teammates! Share your personal or team URL with friends, families, colleagues… You got this!

INVITE FRIENDS TO JOIN YOU

"Nothing annoys people so much as not receiving invitations."
- Oscar Wilde, *The Importance of Being Earnest*

Make things more fun by competing with your friends. Think of a few friends who would want to join you in supporting National Kidney Foundation of Illinois.

You can reach out to them using our tools; we'll help you compose the message and also make it easier for you to keep track of their responses and follow up with them.

Invite Your Friends using Email

Invite Your Friends using Text

Invite Your Friends on Facebook

Invite Your Friends on Twitter